



Haverling

L O N D O N B O R O U G H

LICENSING SUB-COMMITTEE THE MANOR HOTEL & RESTAURANT - TEN

AGENDA

10.30 am	Thursday 13 July 2017	Council Chamber - Town Hall
-----------------	----------------------------------	----------------------------------------

Members 3: Quorum 2

COUNCILLORS:

Frederick Thompson (Chairman)
Robert Benham
Jody Ganly

**For information about the meeting please contact:
James Goodwin - 01708 432432
james.goodwin@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for the hearing under the Licensing Act 2003

5 APPLICATION FOR A TEMPORARY EVENT NOTICE - THE MANOR HOTEL & RESTAURANT (Pages 7 - 34)

Application for a Temporary Event Notice made by Mr Anoop Pandhi under section 100 of the Licensing Act 2003.

Andrew Beesley
Head of Democratic Services

This page is intentionally left blank



LICENSING SUB-COMMITTEE

13 July 2017

Subject Heading:

Procedure for the Hearing: Licensing Act 2003

Report Author and contact details:

James Goodwin - 01708 432432
e-mail: james.goodwin@onesource.co.uk

PROCEDURE FOR THE HEARING: LICENSING ACT 2003 (TEMPORARY EVENT NOTICE)

This is a hearing to consider an application for a temporary events notice under section 100 of the Licensing Act 2003. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration.

Members are advised that, when considering an application, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application

now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
 - 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Location and facilities:

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

4. Notification of attendance:

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

5. Procedural matters:

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee

or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.

- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

The prevention of crime and disorder;

Public safety;

The prevention of public nuisance; and

The protection of children from harm.

6. Failure of parties to attend the hearing:

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

7. Adjournments and extension of time:

- 7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

8. Sub-Committee's determination of the hearing:

- 8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

9. Power to exclude people from hearing:

- 9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

10. Recording of proceedings:

- 10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

11. Power to vary procedure:

11.1 A written record of the hearing will be produced and kept for 6 years from the date. The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.



Licensing Officer's Report



LICENSING SUB-COMMITTEE

REPORT

13 July 2017

Subject heading:

The Manor Hotel & Restaurant
Berwick Pond Road, Rainham, RM13
9EL

Report author and contact details:

Temporary Event Notice
Mr Campbell, Licensing Officer
Town Hall Main Road
Romford RM1 1BD
licensing@havering.gov.uk
01708 432777

This application for a Temporary Event Notice is made by Mr Anoop Pandhi under section 100 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 16th June 2017 at 10:15.

Geographical description of the area and description of the building

The Manor Hotel is located on the east side of Berwick Pond Road Rainham about 330 metres north of Warwick Lane, it is a brick build hotel and restaurant and has two marquees at the rear of the hotel which are adjacent to the building in which functions are held.

The nearest residential properties are located

98 metres south (Berwick Manor Cottages)

330 metres south (Ayletts Cottages and Redbrick Cottages)

475 metres west Lakeside (the first road of a Rainham housing estate)

There is no public transport to this location

A map of the area is attached.

The Manor Hotel has a Premises Licence for the building only not the marquees

Films		
Day	Start	Finish
Monday to Sunday	10:00	00:30

Live Music, Recorded Music, Supply of Alcohol also Late Night Refreshment		
Day	Start	Finish
Sunday to Tuesday	10:00	00:30
Wednesday to Saturday	10:00	01:30

Details of the application

This application for a Temporary Event Notice is described as “Marquee – day time festival.

On 15th July 2017 into 16th July 2017

It is to cover the building marquee and grounds for the Sale of Alcohol by retail

The provision of regulated entertainment

The provision of Late Night Refreshment (Hot food and/or drink from 23:00hrs)

Between the hours of 13:00 and 01:00

For 499 people (including staff and entertainers)

In the application Mr Pandhi has indicated that this is a “Late TEN” – it is not as more than 10 working days’ notice has been given.

Mr Pandhi also states that he holds a personal licence with Havering and gives a number this is incorrect he holds a personal Licence with Epping Forest Council this matter has been pointed out to him.

The event on 25th February 2017 (mentioned in the representation) took place in the Marquee at the Manor Hotel which is not covered by the premises licence.

Following this on 11th April 2017 Mr Pandhi on behalf of the licence holder was interviewed about this unlicensed event he stated that he thought the marquees were covered by the licence.

A formal Warning was issued for this offence. A copy of this warning is attached to this report; an advertising flyer for this previous event is also attached.

Comments and observations on the application

The applicant applied via the GOV website for this Temporary Event Notice (TEN) on Friday 16th June 2017 at 10:15.

Only Police and Environmental Health (noise) have three working days to make a representation against an application for a TEN.

David Cant an Environmental Health (noise) officer made his representation on Tuesday 20th June 2017 at 14:22 within the three working day period.

The Police did not make a representation against this application.



Premises licence number

013574

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Manor Hotel & Restaurant
The Manor Hotel, Berwick Pond Road, Rainham, RM13 9EL**

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

**Films, Live Music, Recorded Music, Facilities for Dancing, Late Night Refreshment,
Supply of Alcohol**

The times the licence authorises the carrying out of licensable activities

Films

Monday to Sunday – 10.00 to 00.30

Live Music, Recorded Music, Supply of Alcohol

Sunday to Tuesday – 10.00 to 00.30

Wednesday to Saturday – 10.00 to 01.30

Provision of Facilities for Dancing

Sunday to Tuesday – 14.00 to 00.30

Wednesday to Saturday – 14.00 to 01.30

Late Night Refreshment

Sunday to Tuesday – 23.00 to 00.30

Wednesday to Saturday – 23.00 to 01.30

The opening hours of the premises

Monday to Sunday – 00.00 to 24.00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On and Off Supplies

1 of 5

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Merla Holdings Limited
3rd Floor Elizabeth house, Ruettes Brayes, St Peter Port, Guernsey, GY1 1EW
01481 746480 – david.p@confiance.gg

Registered number of holder, for example company number, charity number (where applicable)

44062

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Anoop Pandhi

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Mandatory Conditions

1. **No supply of alcohol may be made under the Premises Licence;**
 - (a) **at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or**
 - (b) **at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.**
2. **Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.**
3. (1) **The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.**
(2) **In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—**
 - (a) **Games or other activities which require or encourage, or are designed to require or encourage, individuals to—**
 - (i) **Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or**
 - (ii) **Drink as much alcohol as possible (whether within a time limit or otherwise);**
 - (b) **Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;**
 - (c) **Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;**

2 of 5

- (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) A holographic mark, or
- (b) An ultraviolet feature.
6. The responsible person must ensure that—
- (a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
7. The admission of children, that is persons aged under 18, to the exhibition of any film shall be restricted in accordance with any recommendation made by the film classification body designated by section 4 of the Video Recordings Act 1984.
8. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. Full details of this Mandatory Condition can be found at:-
<http://www.legislation.gov.uk/ukdsi/2014/9780111109120>

3 of 5

Signed

Paul Campbell, Licensing Specialist

Date of issue 24/03/2016

Annex 2 – Conditions consistent with the operating schedule

- 1. The licensable activities of Live Music, Recorded Music, Facilities for Dancing, Late Night Refreshment and Supply of Alcohol are extended by one additional hour into the following morning every Christmas Eve, Boxing Day, and on the Friday, Saturday, Sunday and Monday of each bank holiday weekend.**
- 2. The licensable activities of Live Music, Recorded Music, Facilities for Dancing, Late Night Refreshment and Supply of Alcohol are permitted from the end of licensed hours on New Years Eve to the start of licensed hours on New Years Day.**
- 3. The licensable activities of Recorded Music, Late Night Refreshment and Supply of Alcohol is permitted 24hours each day for hotel residents and their bona fide guests.**
- 4. Outside live and recorded music is limited to the patio and gazebo only.**
- 5. A CCTV system will be in operation at the premises and customers activities recorded are archived for reference in the future.**
- 6. Staff will clear crockery, cutlery and glassware promptly from tables.**
- 7. A taxi rank shall be set up outside the hotel at the end of major functions.**
- 8. Service will be refused to anyone who appears to be intoxicated beyond reason.**
- 9. At functions where it is known that guests are under the age of 18, the names and ages of all children must be given to the management.**
- 10. If an 18th or 21st birthday party is hosted all guests are required to present photo identification at the door and if they are of the legal age to purchase alcohol they will be given a wrist band to obtain alcohol and drinks will be restricted to two per person per purchase.**
- 11. The premises will operate a challenge 25 policy, so that any person who appears to be under the age of 25 will be challenged and required to produce identification to show they are over 18 before they can purchase/consume alcohol.**

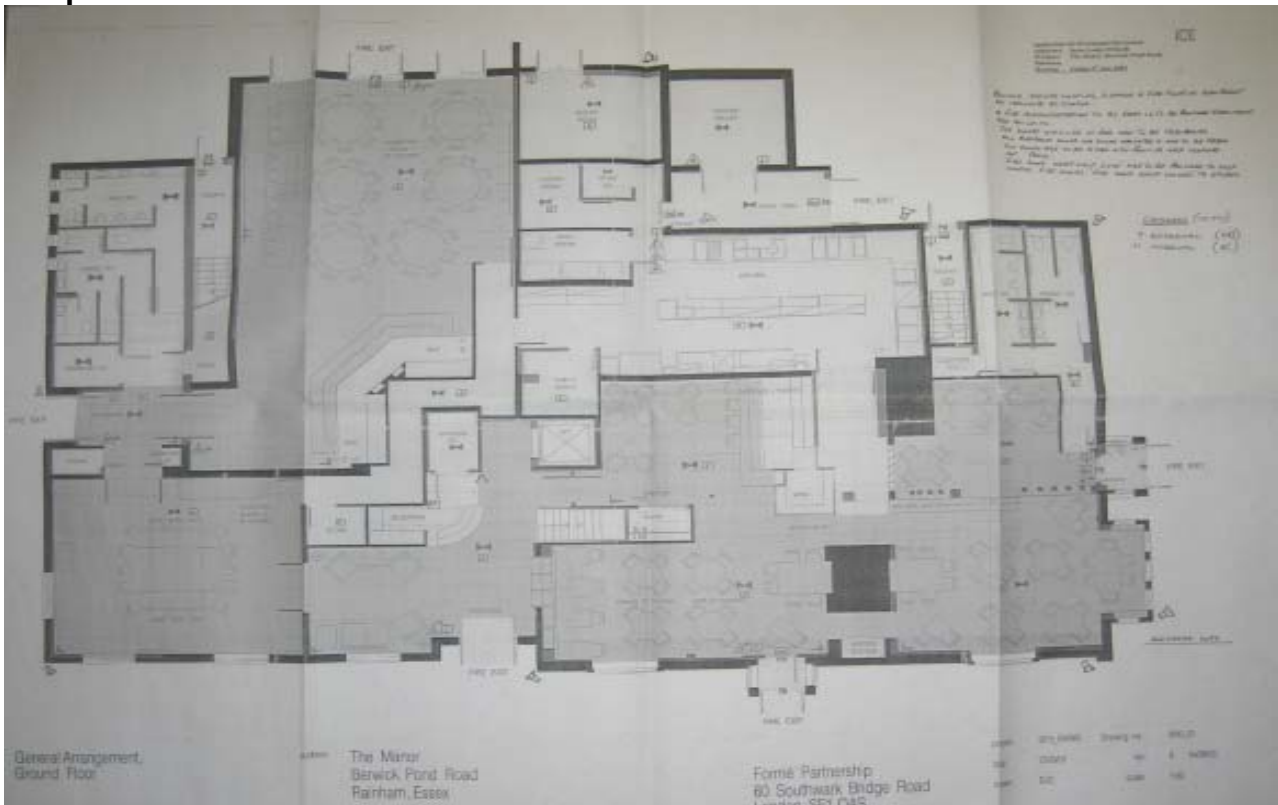
Annex 3 – Conditions attached after a hearing by the Licensing Authority

No hearing

4 of 5

Annex 4 – Plans

Full plans are held by the London Borough Of Havering Licensing Section
The plans shown are not to scale



Signed

Paul Campbell, Licensing Specialist

Date of issue 24/03/2016



Part B

Premises licence summary

Premises licence number

013574

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

The Manor Hotel & Restaurant
The Manor Hotel, Berwick Pond Road, Rainham, RM13 9EL

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Films, Live Music, Recorded Music, Facilities for Dancing, Late Night Refreshment,
Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Films

Monday to Sunday – 10.00 to 00.30

Live Music, Recorded Music, Supply of Alcohol

Sunday to Tuesday – 10.00 to 00.30

Wednesday to Saturday – 10.00 to 01.30

Provision of Facilities for Dancing

Sunday to Tuesday – 14.00 to 00.30

Wednesday to Saturday – 14.00 to 01.30

Late Night Refreshment

Sunday to Tuesday – 23.00 to 00.30

Wednesday to Saturday – 23.00 to 01.30

The opening hours of the premises

Monday to Sunday – 00.00 to 24.00

1 of 2

Signed

Paul Campbell, Licensing Specialist

Date of issue 24/03/2016

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On and Off Supplies

Name, (registered) address of holder of premises licence

Merla Holdings Limited
3rd Floor Elizabeth house, Ruettes Brayes, St Peter Port, Guernsey, GY1 1EW

Registered number of holder, for example company number, charity number (where applicable)

44062

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Anoop Pandhi

State whether access to the premises by children is restricted or prohibited

N/A

2 of 2

A MUSICAL ALLIANCE
TEN DJs **HOUSE & SOUL**
Two rooms:

HOUSE LEGENDS V
Meets **SOUL @ THE MANOR**

8pm till 2am

25TH FEBRUARY 2017

SOUL ROOM

Mark Gurcha Collins
Stretch Taylor
Mike Gee
Scott James
Enyaw

HOUSE ROOM

Colin Hudd
Brandon Block
Nicky Holloway
Trevor Fung
Gary Williams



Tickets £15 in advance.

Ticket Outlets: Crazy Beat Records - Upminster and the Manor
PARTY BOOKINGS & GROUP DISCOUNT

Call 07956 882 302 or 07983 731094



Soul @ The Manor or House Legends

The Manor, Berwick Pond Road, Rainham, Essex RM13 9EL

"TEN"



Public Protection

London Borough of Havering
Town Hall Main Road
Romford RM1 3SL

The Manor Hotel & Restaurant
Berwick Pond Road
Rainham
RM13 9EL

Telephone: 01708 432777
Fax: 01708 432554
email: licensing@havering.gov.uk
Textphone ☎: 01708 433175

Your Reference:
My Reference: PPC/Ins Visits036040

Date: 19 April 2017

Dear Sir/Madam

Licensing Act 2003
Premises Licence No. 13574

Formal Warning

The Manor Hotel & Restaurant, Berwick Pond Road, Rainham, RM13 9EL

The following issue has been discussed with you and I have determined that the appropriate course of action is to issue a formal warning. The issue we discussed were as follows:

- On 25th February 2017 an event "House Legends V Meets Soul @ The Manor" took place at the Manor Hotel in the Marquee(s) adjacent to the main building. The Marquee area does not form part of the Premises Licence for the venue.
There was no Temporary Event Notice or Licence in place to cover this date and location, therefore it was unlicensed.

Any repetition of the matters listed above is likely to result in further action, whose ultimate outcome may be for the London Borough of Havering to seek a prosecution against you.

If you require further clarification please do not hesitate to contact me.

Yours faithfully

Paul Campbell
Licensing Specialist



Licensing Matters is an email newsletter from Havering Council with the latest information on changes to licensing legislation as well as details of licensing applications received by the Council.

Make sure you and colleagues receive a copy so you know what's happening in licensing - Sign up at

www.havering.gov.uk/LicensingMatters



Havering
LONDON BOROUGH

Map of the area

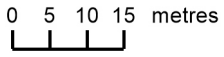



Manor Hotel







Scale: 1:2000
Date: 21 June 2017



 London Borough of Havering
 Town Hall, Main Road
 Romford, RM1 3BD
 Tel: 01708 434343

Page 21
 © Crown copyright and database rights 2017
 Ordnance Survey 100024327



Havering
LONDON BOROUGH

Copy of Application

* required information

Section 1 of 9

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

 Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Family name

You must enter a valid e-mail address

E-mail address

Main telephone number

Include country code.

Other telephone number

 Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

 Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Continued from previous page...

Legal status

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 9

APPLICATION DETAILS ([See also guidance on completing the form, general notes and note 1](#))

Have you had any previous or maiden names?

- Yes No

Your date of birth / /
dd mm yyyy

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Continued from previous page...

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

Building number or name	<input type="text" value="The Manor Hotel"/>
Street	<input type="text" value="Berwick Pond Road"/>
District	<input type="text" value="Rainham"/>
City or town	<input type="text" value="Essex"/>
County or administrative area	<input type="text" value="Havering"/>
Postcode	<input type="text" value="rm13 9el"/>
Country	<input type="text" value="United Kingdom"/>

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

You must enter a valid email address

E-mail	<input type="text" value="reception@themanoressex.co.uk"/>
Telephone number	<input type="text" value="07990544447"/>
Other telephone number	<input type="text" value="01708 555586"/>

Section 3 of 9

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). [\(See also guidance on completing the form, note 2\)](#)

Does the premises have an address?

Yes No

Continued from previous page...

Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

Building number or name	The Manor Hotel
Street	Berwick Pond Road
District	Rainham
City or town	Essex
County or administrative area	Havering
Postcode	RM13 9EL
Country	United Kingdom

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

- Neither Premises licence Club premises certificate

Premises licence number

Location Details

Provide further details about the location of the event

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below [\(see also guidance on completing the form, note 3\)](#)

Describe the nature of the premises below [\(see also guidance on completing the form, note 4\)](#)

Describe the nature of the event below [\(see also guidance on completing the form, note 5\)](#)

Section 4 of 9

LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises
[\(see also guidance on completing the form, note 6\):](#)

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

[\(See also guidance on completing the form, note 7\).](#)

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

[\(see also guidance on completing the form, note 8\)](#)

Event start date / /
dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date / /
dd mm yyyy

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

[\(see also guidance on completing the form, note 9\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 10\)](#)

Continued from previous page...

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 11\):](#)

- On the premises only
- Off the premises only
- Both

Section 5 of 9

RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 12\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

13.00 - 01.00

Section 6 of 9

PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 13\)](#)

Do you currently hold a valid personal licence? Yes No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue / /
dd mm yyyy

Date of expiry / /
dd mm yyyy

Any further relevant details

Section 7 of 9

PREVIOUS TEMPORARY EVENT NOTICES [\(See also guidance on completing the form, note 14\)](#)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes No

Continued from previous page...

Have you already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or Yes No
- b) Begins 24 hours or less after the event period proposed in this notice?

Section 8 of 9

ASSOCIATES AND BUSINESS COLLEAGUES [\(See also guidance on completing the form, note 15\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

- Yes No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or Yes No
- b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

- Yes No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or Yes No
- b) Begins 24 hours or less after the event period proposed in this notice?

Continued from previous page...

Section 9 of 9

CONDITION [\(See also guidance on completing the form, note 17\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 18\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
 - * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both
- Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name	<input type="text" value="Mr Anoop Pandhi"/>
Capacity	<input type="text" value="Director"/>
Date	<input type="text" value="16"/> / <input type="text" value="06"/> / <input type="text" value="2017"/> dd mm yyyy

Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/havering/apply-1> to upload this file and continue with your application.
Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[< Previous](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [Next >](#)



Representations from Responsible Authority

From: David Cant
Sent: 20 June 2017 14:22
To: Licensing
Cc: 'kdmailbox-.licensingenforcementteam@met.pnn.police.uk'
Subject: Manor Hotel TEN- Representation

Good afternoon,

I would like to object to the proposed TEN at Manor Hotel Rainham on 15th-July - 16th July 2017 in the interest of the prevention of public nuisance.

A TEN was granted over the weekend of 29th & 30th October 2016 which drew five complaints of unreasonably loud music from different residents in Warwick Lane, Buckland Way, Lakeside and Lake Avenue. A further two complaints were received from two other residents in Berwick Pond Road and Lakefields Close concerning an allegedly unlicensed event of a similar nature at the premises on 25th February 2017. On each occasion the use of the marquee in the garden and hired-in professional sound systems appear to have been the main contributing factors to the complaints. Whilst Mr Pandhi has not provided sufficient details of the event to allow for proper consideration, a search of the internet suggests that the event is a nightclub-type event as shown in the flyer below. Details can be found at the following location: <https://en-gb.facebook.com/events/992661157535580/> . Mr Pandhi has not provided any evidence that the prevention of public nuisance has been considered or identified any appropriate control measures but has been provided with an opportunity to clarify the nature of the event and to discuss an approach which might allow it to go ahead. He has failed to reply to date.

I therefore believe that the nature, location and proposed time/duration of the event is not in keeping with the quiet semi-rural location and if allowed to proceed as before is likely to cause public nuisance to a wide area and should not be allowed to go ahead.

Regards

David Cant

HOUSE LEGENDS Meets **SOUL** @ THE MANOR



SATURDAY 15TH JULY 2017 1PM TO 1AM

Soul & House

MINI ALL DAY FESTIVAL

SOUL ROOM: STRETCH TAYLOR • MARK GURCHA COLLINS • MIKE GEE
ENYAW • CHRIS ALEXANDER • FROSTIE • BRIAN JAY • SCOTT JAMES

HOUSE ROOM: COLIN HUDD • BRANDON BLOCK • GARRY WILLIAMS
NICKY HOLLOWAY • TREVOR FUNG • BILLY DAVIE
& SPECIAL GUEST **FRANKIE FONCETT**

Tickets
£20
IN ADVANCE
ALL DAY BBQ
T-SHIRT STALL



**The Manor,
Berwick Pond Road,
Rainham,
Essex RM13 9EL**

Ticket Outlets: Crazy Beat Records - Upminster and the Manor
PARTY BOOKINGS & GROUP DISCOUNT

Call 07956 882 302 or 07983 731094

<https://thelittleboxoffice.com/soulbiz>

facebook

Soul @ The Manor or House Legends

